

COMMUNITY CHRISTIAN SCHOOL

NURSERY - 12TH REGISTRATION 2011-2012

Dear Families:

Re-enrollment for present school families begins February 11, 2011. Read through the information in this packet so that you will be able to have all the completed paperwork and fees ready to turn in to the office by April 1, 2011 to receive your registration fee discount.

1. Enclosed you will find the following required information:
 - ◆ Enrollment Application / Financial Agreement
 - ◆ Tuition and fees price sheet
 - ◆ Thanks-to-You Scholarship form
 - ◆ Piano/Voice/Flute Lesson form

2. The **Registration Fees** must accompany all enrollment paperwork. Otherwise, registration is not complete and a place cannot be held for your child.
 - ◆ For K5-12th grade students - **The registration fee will be discounted to \$75 per child through April 1, 2011.**
 - ◆ For Nursery-K4 students - The registration fee is \$80 per child.

3. **Tuition information:**
 - a. Tuition paid monthly is due by the 1st of each month.
 - b. A \$25 late charge is applied for payments received after the 10th.
 - c. If payment is not made by the 15th, the child will not be allowed to attend school until payment is made or an arrangement for payment is made.
 - d. **Preschool tuition:**
 - ◆ For full-day preschool, childcare fees and supplies are included in the tuition.
 - ◆ Monthly rates will be charged regardless of the number of days attended. (Monthly rates will be pro-rated by the week **ONLY** for the first and last month of a student's attendance.)
 - ◆ Monthly rates are based on four calendar weeks per month, which means the fifth week of a month is "free." (That's four "free" weeks over a year's time!)
 - ◆ If a child is absent for more than two consecutive weeks the child will be dropped from the roll unless prior arrangements have been made.
 - ◆ Paying weekly requires paying one month's tuition (four extra weeks) **before August 1st.**
 - ◆ **The new tuition rates begin June 1, 2011.**

- e. **K5 – 12th grade tuition:**
- ◆ Tuition and fees are paid on a 10-month payment schedule from August to May.
 - ◆ To receive a 4% discount, all tuition and fees for the year must be paid by September 1, 2011. This discount is given on the **tuition** amount only.
 - ◆ Fees for K5 - 6th grade include the curriculum.
 - ◆ Fees for 7th - 12th grade include curriculum, course fees, and annual retreat.
- f. **Extended Care Fees** for K5-6th are due on a monthly basis (\$150.00 for one student and \$225.00 for 2 students). Extended care is provided for those who need it on a regular basis and is not for occasional use.
- g. **The Capital Improvement Fund fee** is \$250 per family. This fee is for facility and property improvements.

Thanks-to-You Scholarship - This scholarship is available to present school families who recommend new K5-G12 families to CCS. The amount is **\$500 per family**, when they enroll and stay through January. If you know of a family that is interested in enrolling, contact the office and we will be happy to send out an information packet.

Preschool Credit Scholarship - This scholarship is available to present school families who recommend new nursery-K4 families to CCS. The amount is **\$200 per family**, when they enroll and stay at least five months.

Thank you for trusting us to help educate your child. It is our desire to continue to provide affordable, quality childcare and schooling for the families of our communities.

Sincerely,

Community Christian School Administration